



## NABT BioClub Bylaws

Bylaws of the NABT BioClub at \_\_\_\_\_ (name of school)

### Article I. Name

The name of this chapter of the NABT BioClub shall be the \_\_\_\_\_ at \_\_\_\_\_ (name of high school)

### Article II. Objectives

The objectives of this Club shall be to provide opportunities for sharing and promoting interest in the biological sciences, to provide students experiences in preparing and presenting experiments and technical information before groups, to share career, technical training, and college opportunities information, to meet role models in the professional biology community, to participate in national NABT special programs, and to take an active role in applying biology to improving life in the community.

### Article III. Membership

The membership of this organization shall be composed of students who are interested in the biological sciences.

### Article IV. Officers

The officers of this Club shall be a President, a Vice-President, a Secretary, and a Treasurer, who shall constitute the Executive Committee. The officers shall be elected at the first meeting in \_\_\_\_\_ (month) from nominees chosen by \_\_\_\_\_ (nominations from the floor, a nominating committee, etc). They shall take office in \_\_\_\_\_ (month) and shall hold office for one year or until their successors are duly elected.

### Article V. Duties of Officers

#### Section A:

The duties of the President shall be:

- i. to chair all meetings.
- ii. to be a non-voting member; will vote only in the case of a tie.

#### Section B:

The duties of the Vice-President shall be:

- i. to be the head of committee chairs.
- ii. to preside over meetings in the absence of the President.
- iii. will be a voting member of \_\_\_\_\_

Section C:

The duties of the Treasurer shall be:

- i. to manage the monies of \_\_\_\_\_
- ii. to be a voting member \_\_\_\_\_

Section D:

The duties of the Secretary shall be:

- i. to take and report all minutes from \_\_\_\_\_ meetings.
- ii. to be a voting member of \_\_\_\_\_
- iii. to maintain current and past membership

**Article VI. Faculty Advisor**

The Chapter shall be led by a Faculty Advisor, a faculty member who is a member or affiliate member of the National Association of Biology Teachers, whose duties shall be to advise the Club both in its local activities and in its relations with the NABT. The Advisor shall be present for all Chapter activities and shall have authority to approve or disapprove all plans. The advisor previews all club activities for safety, and seeks approval for any school-wide or public outreach activities from the school administration.

**Article VII. Professional and Student Advisors**

The Club at its annual election may appoint a non-faculty Professional Advisor who is a member of NABT. This person shall assist the Club in its relations with the Local Section of the Society and with the community.

**Article VIII. Meetings**

Regular meetings shall be held \_\_\_\_\_ (on the first Tuesday of each month, once a month, etc.). Special events may be arranged through the Executive Committee. There shall be at least four activities per year.

**Article IX. Safety**

To remain in good standing, each member must sign and abide by the Safety Contract administered upon joining.

**Article X. Dues (optional)**

The Treasurer of the Chapter shall collect annual dues of \$\_\_\_\_\_. Voting membership in the Chapter is limited to those who have paid dues.

**Article XI. Amendments**

Bylaws may be amended by a two-thirds vote of the members, provided that the amendments have been proposed